

Checklist

All Areas

Clean

- Straighten Up Room
- Change linen & Make Bed
- Fold All Blankets/Fix Pillows
- Sweep & Mop Floors
- Empty All Trash

Dust

- Ceilings / Wall hanging
- Ceiling fans / Light Fixtures
- Door ledges / Window Ledges
- Blinds / Curtains
- Baseboards / Chair Rails

Wet Dust

- Shelves / Tables Tops
(move all items)
- Personal Items
- Other furniture
(fronts/sides/legs)

Vacuum

- Couch & Cushions
- Carpets / Rugs (move all items)

Kitchen

Clean & Polish

- Cabinet Doors
- Counter
- Small Appliances
- Sink and Faucet
- Backsplash
- Range Top/Front of Oven
- Microwave (inside and out)
- Large Appliances (outside only)

Bathroom

Clean & disinfect

- Toilet/Shower/Bathtub
- Sink & counter

Polish

- Chrome/Mirrors/Glass

Floors

- Hand wash floors

Deep Cleaning

- Hand Wash All Baseboards /Ledges
- Hand Wash All Doors
- Hand Wash All Light Fixtures/Fans/Outlet Covers
- Inside of Appliances
- Wash All Vent Covers